

MATERIAL RELEASE REQUEST FOR OFF-CAMPUS SHIPMENTS

Permits may be required to receive biological and certain other materials as per various international, federal, state, and local government regulations. This form must be completed by those wishing to receive these materials from Iowa State University personnel.

By signing this form, you certify that you have either obtained permits from the appropriate governing bodies or that you have verified that no permits are required for the receipt of materials being requested from Iowa State University. You also certify that your institution has the facilities, personnel and training to work with these materials safely and that you will comply with all local, state, and federal regulations which pertain to these materials, their handling, their storage, their usage, and their transportation.

In order for Iowa State University to process your request and ship the requested materials to you, this form must be completed, signed with an original signature and faxed to Iowa State University at (515) 294-9357 prior to shipment of the material.

Detailed Description of Materials Requested and Intended Use	
Quantity of Materials Requested	

Recipient's Name	
Title	
Institution	
Address	
Phone and Fax #s	

Please check the box that applies:

I certify that I have obtained all of the necessary permits as required by the appropriate governing bodies for the materials I am receiving.

I certify that no permits are necessary for the materials I am receiving.

Recipient's Signature: _____ Date: _____